



St Nicholas-at-Wade & Sarre Parish Council



Dear Councillor,

You are summonsed to attend the next Parish Council meeting for the purpose of transacting the business included in the agenda below. If you are not able to attend, please inform me of the reason as soon as possible.

PARISH COUNCIL MEETING AGENDA

Tuesday 12th January 2016

7.30pm – 9.30pm

The Pavilion, Bell Meadow

Parish Councillors: Sarah McManus (Chair), Barbie Sokoya, Gordon Bryant, Ticia Cheniston, Andrew Field, Val McManus, Sonya Smyth, Alison Higginson & Peter Radclyffe
Thanet District Council Councillors: Derek Crow-Brown, Ken Gregory & Bob Grove
Kent County Council Councillor: Roger Latchford
Clerk to the Council: Paul Drake
Kent County Council Community Warden: Tony Gander
Kent Police PCSO: Craig Raisbeck

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST**
To receive disclosures of any personal or prejudicial interests from councillors relating to matters on the agenda.
- 3 PREVIOUS MINUTES**
To approve minutes from the meeting held on 8th December 2015 (Appendix 1).
- 4 CHAIR'S REPORT**
To receive the Chair's report.
- 5 CLERK'S REPORT / CORRESPONDENCE**
To receive the Clerk's report and details of correspondence received.
- 6 PARISH COUNCILLOR'S REPORTS**
To receive the councillors' reports.
- 7 THANET DISTRICT COUNCIL COUNCILLORS' REPORTS**
To receive the councillors' reports.
- 8 KENT COUNTY COUNCIL COUNCILLOR'S REPORT**
To receive the councillor's report.
- 9 KENT COUNTY COUNCIL COMMUNITY WARDEN & KENT POLICE PCSO'S REPORTS**
To receive the Community Warden & PCSO's reports.

Chair: Sarah McManus

Clerk: Paul Drake

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- 10 PLANNING APPLICATIONS** (Applications can be viewed before the meeting by going to www.ukplanning.com/thanet and typing in the relevant application number).
- (a) To consider planning application F/TH/15/1181 – Bramble Cottage, The Old Piggery, Ramsgate Road, Sarre (Retrospective application for the change of use of land for the siting of 2no. mobile homes).
 - (b) To consider planning application F/TH/15/1186 – Bramble Cottage, Ramsgate Road, Sarre (Change of use and conversion of storage building to 1No. 2-bed dwelling, erection of single storey rear extension and alterations to fenestration and roof design).
 - (c) To consider planning application F/TH/15/1126 – Anaerobic Digestion Plant, St Nicholas Court Farm, Belle Isle Road, Birchington (Erection of 1No. single storey building, construction of 1No. single bay silage clamp, installation of carbon dioxide recovery tanks and associated access).
 - (d) To consider tree works application TPO/TH/15/1217 – The Wyre, Manor Road, St Nicholas-at-Wade (1No English Oak – Crown reduce by 2-3m).
- 11 PUBLIC PARTICIPATION SESSION**
Up to 15 minutes will be allowed for members of the public to ask questions or make representations relating to any of the business on the agenda in accordance with Council Standing Order 3(e).
- 12 FINANCE**
- (a) To approve the monthly Bank Reconciliation for November.
 - (b) To approve payment of invoices included in the Payment Schedule for December.
 - (c) To consider the Q3 budget update (Appendix 2).
 - (d) To agree the 2016/17 budget (Appendix 3).
 - (e) To consider quotes received for 2016/17 from the current contractors responsible for maintenance of Bell Meadow and the cemetery (Appendix 4).
- 13 PARISH ACTION PLAN**
To consider the updated version of the Parish Action Plan (Appendix 5) and consider specifically:
- (a) An update from Cllr Smyth regarding purchasing a defibrillator for Sarre if a suitable location can be identified (Action 12).
 - (b) An update from Cllr Field regarding options for employing a handyman (Action 29).
 - (c) An update from Cllr S. McManus regarding investigating the feasibility of completing a Neighbourhood Plan for St Nicholas-at-Wade (Action 43).
 - (d) An update from Cllr S. McManus regarding re-introducing weekly Parish Council surgeries (Action 34).
 - (e) An update from the Clerk regarding reviewing numbers and locations of salt / grit bins (Action 9) (Appendix 6).
 - (f) An update from the Clerk regarding reviewing numbers and locations of dog waste bins (Action 10) (Appendix 6).
 - (g) An update from Cllr Bryant regarding purchasing a new bus shelter for The Oaks (Action 21).
- 14 COMMUNITY EMERGENCY PLAN**
To consider the draft Community Emergency Plan submitted by Cllr V. McManus (copies to be circulated at the meeting).
- 15 POLICIES & PROCEDURES**
To review and agree the Staff Grievance & Staff Disciplinary policies (Appendices 7 & 8).

Signed _____ (Clerk to the Council)